



Coaching Education Assistance Program

Educational assistance is available to coaches of Tennessee Soccer Club who have been with the club for a minimum of 12 months, or are offered education assistance as a condition of receiving a coaching position with TSC. The course must be directly related to your present position and requires advanced approval from the Directors of Coaching. The individual understands and agrees that enrollment in a program is not a guarantee of team coaching assignment, classification, or team coaching fee rate.

It is also understood by the individual that successfully passing specific coaching education courses is required to receive assistance. All individuals will be required to sign a promissory note prior to receiving any prepayments and/or reimbursements. By signing the promissory note the individual agrees to repay any amounts that is owed to Tennessee Soccer Club pursuant to the Coaching Education Assistance Program.

If a coach fails to pass an approved course, resigns, or are discharged for cause as determined in the sole discretion of Tennessee Soccer Club, the individual coach is responsible to repay Tennessee Soccer Club as follows:

- Failure to Pass Approved Course
 - 100% repayment back to Tennessee Soccer Club for pre-payments
 - Coach can choose to have amount deducted from monthly fees payments - not to exceed a 6 month period
- Up to a "C" License Course
 - Prior to completing one full soccer season, defined as August through June, after successful completion of a course – 100% of assistance prepaid or reimbursed is due back to the club
- "B" License Course and Higher
 - Prior to completing one full soccer season, defined as August through June, after successful completion of a course – 100% of assistance prepaid or reimbursed is due back to the club
 - Prior to completing two full soccer seasons, defined as August through June, after successful completion of a course – 50% of assistance prepaid or reimbursed is due back to the club

Prepayments

- Course Registration Fee

Reimbursements

- Travel (Airfare, gas/fuel, rental car) with accompanied receipts

Maximum Reimbursement per event

- \$1,500

APPROVAL PROCESS

1. Complete Coach Education Assistance Request Form
2. Obtain a Director of Coaching approval and letter of recommendation
3. A Director of Coaching will submit for Board approval
4. Upon approval, complete and sign Promissory Note – Coach Education Assistance Program



Coaching Education Assistance Request Form

Coach Name: _____ Date: _____

Current License / # _____ Date: _____

Director of Coaching Signature: _____ Date: _____

Director of Coaching Signature: _____ Date: _____

Name of Course Attending / License: _____

Location of Course: _____

Course Registration Fee \$ _____

Lodging & Meals Included Y / N

Approx. Travel Costs \$ _____

Total Planned Cost \$ _____ (not to exceed \$1,500 per event)

Actual Costs \$ _____

To be completed upon completion of event

Please attach receipts and proof of certification / passing and return to a Director of Coaching

Coach Signature: _____ Date: _____

DOC Signature: _____ Date: _____

DOC Signature: _____ Date: _____

Treasurer, TSC Signature: _____ Date: _____